

confidentiality policy

TECNOFLUIDOS routinely receives confidential information as part of the services it provides. Through of this Policy, the staff working on behalf of TECNOFLUIDOS undertakes to safeguard the information confidential information provided by the client (as defined below) and generated during the performance of its activities.

ARTICLE I. CONFIDENTIALITY INFORMATION

For purposes of this Policy, "Confidential Information" means all information that is not public knowledge, including that obtained from sources other than the client, where the source of the information will be kept confidential, unless the source agrees with TECNOFLUIDS to be revealed.

Information is not Confidential if (i) it is contained in public disclosure documents (prospectus, offering documents or financial statements publicly filed with a regulatory body or stock exchange, or that have already been published by the organization relevant), is contained in a press release issued by the organization, is contained in a publication or newspaper of general circulation or it is information that the organization has informed TECNOFLUIDOS that is public. "Issuer Confidential Information" means the Confidential Information related to an issuer that is provided to TECNOFLUIDOS by the issuer, agents or representatives of the issuer in relation to the process of providing any service by TECNOFLUIDOS.

ARTICLE II. USES OF CONFIDENTIAL INFORMATION

TECNOFLUIDOS will use the Confidential Information only for purposes related to the activities corresponding to the services it provides, issuance of Results Reports and others at the client's request. It will use the Confidential Information of the Issuer, or the information or analysis derived from the services performed, exclusively for: Effects of formulating and communicating your rating and other credit opinions other than a rating; in reports, statements, press releases, quotes, invoices, presentations or other informative materials issued by TECNOFLUIDOS, specific to each customer, in the course of their business.

All the information of TECNOFLUIDOS and that of its clients must be handled only through the internal network of TECNOFLUIDOS.

All the formats in which information derived from their activities is recorded have access passwords, against manipulation and are Only accessible to authorized personnel.

All formal communication with the client must be recorded and stored as evidence through official email accounts. email of TECNOFLUIDOS which contain the domain@tecnofluidos.com.mx.

TECNOFLUIDOS may make information related to its accreditation and/or certification (diploma) and scope available to the general public. accredited and / or certified, privacy notices, marketing and the like. They will not be available to the general public for any reason. information owned by clients (except prior authorization and/or agreement with the client), or results of their activities, unless is required by law as provided below. Violations of this policy will comply with the provisions of FOR-TF-6.3D REGULATION AND SANCTIONS.

ARTICLE III ELECTRONIC TRANSMISSION OF RESULTS

Except as required under any applicable law, rule or regulation or in response to a valid request for information in a subpoena or any governmental or regulatory agency or authority, TECNOFLUIDOS, its employees and representatives will not transmit electronic results and/or test reports issued, including test perspectives, maintenance performed, other services executed and changes to the results reports.

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ARTICLE IV. PROTECTION OF CONFIDENTIAL INFORMATION

TECNOFLUIDOS, its employees, representatives and any individual acting on behalf of TECNOFLUIDOS, must take reasonable measures to protect and safeguard Confidential Information from fraud, theft, misuse and inadvertent disclosure. To protect the Information Confidential: any individual acting on behalf of TECNOFLUIDOS must refrain from discussing Confidential Information in places where others may overhear. This applies inside and outside the office. Employees must use the mail system email with the domain @tecnofluidos.com.mx (and not your personal account) or the network system of the TECNOFLUIDOS server \servidor\Tecnofluidos for the electronic transmission of information related to your responsibilities at TECNOFLUIDOS.

Employees must not release any part of an issuer's file to any third party without the express consent or direction of the issuer. relevant issuer, except as directed by the Legal and/or Compliance department. Documents, notes, records and other Analytical work by employees should be kept out of sight of visitors or other unauthorized persons.

TECNOFLUIDOS has a FOR-TF-4.2B Privacy Notice, which will be made known to customers by electronic means, networks official social networks, web page, and when possible, the client will sign the acceptance of the privacy notice keeping the file in format electronic.

When TECNOFLUIDOS intends to make customer information available to the public, legal or contractual provisions, it must request prior authorization from the same through the official email(s) of TECNOFLUIDOS, keeping these as evidence of acceptance or rejection by the client, unless this information was previously made available by the client. available to the public, that was previously agreed by TECNOFLUIDOS and the client or that is a legal requirement and that the same law prohibits notification to the customer

| SIGNATURES OF ACKNOWLEDGMENT AND CONFORMITY EMPLOYEES: | |
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